**Chapter Business Meeting**

**April 16, 2023**

**Δ Call to Order** **Traci Malloy, President**

* April 16, 2023, monthly chapter business meeting was called to order by President Malloy following the Ritualistic opening and after a quorum was confirmed.

**Δ Prayer & Meditation Traci Simmons**

**Δ Adoption of Agenda**

* + President Malloy called for an adoption of the agenda by unanimous consent.
	+ The agenda was adopted by unanimous consent.

**Δ Emergency Response Team Tenisha Jacquett, Chair**

* Provided safety briefing to chapter members.

**Δ Minutes Angelia Elgin, Recording Secretary**

* + Minutes for March 13, 2023, Chapter Business meeting were read to the chapter members.
	+ There were corrections to the date of the general business meeting date, however no other additions, or questions about the minutes.

**Δ Correspondence Corlice Mims, Corresponding Secretary**

* Mail received for March 2023
	+ ½ year dues from one member one regular member
	+ Amegy bank statement

**Report of Officers**

**Δ  President Traci Malloy, President**

From the Regional Director:

* There is a push to have more Sorors attend Delta Days at the Nation’s Capital. We may need to consider sending 2 (President and Social Action Chair)
* Red & White day 4/17/23
	+ 4/10/23 zoom call for what to know before you go
	+ need to register so they can make appropriate accommodations for attendees
	+ the RSVP for the ribbon cutting is in the digital book-make sure to go in there (this event is at
	+ capacity but there is a waiting list)
	+ new digital book for what's happening in TX & NM-Thursday deadline to get the info in
* National Finance
	+ Fiscal forum on 4/22 @ 3p will highlight some important items fiscal officers need to know
* ERT
	+ 4/26 8p travel safety webinar for travel to convention
	+ a mobile red envelope is coming
* PP&D
	+ plan to budget $100 or more for IAI Sustainability fund for next year
	+ feedback around our mental wellness
* 222 respondents
* majority were alumnae (221) collegiate (1)
* Sorors aged 45-51 most commonly responded
* Texas Sorors were majority of respondents
* most Sorors were in the 'some days are better than others but I can refocus my attention' bucket
* top factors impacting mental health-aging parents, grief, work/life balance, Sorority demands
* self care -exercise, church, having a set time to disconnect
* majority (35.6) participate in self care daily
* majority are having conversations about mental wellness
* what stops us from talking about mental wellness: judgement, privacy (some of top responses)
* Encourage collegiates to participate in these surveys to help them.

April is financial literacy month and we are looking for participating in Crimson and Cream goes Black and Green (if we can get community members to participate that's great)

* Scholarship & Standards
	+ Advisor certification-142 in attendance, waiting on approval from RD
	+ Chapter nominations and elections-if there are any questions, they can reach out to Soror Nicole Taylor
	+ Application for scholarships or seed grants are available
	+ about 20 alumnae and 22 collegiate chapters still left to get their P&Ps
	+ this year we submit a no change document and the rules of order will be updated

* Membership Intake
	+ 36 chapters in process
	+ 3700 applicants
	+ if you are considering MI for the Fall, a meeting is coming
	+ 4/1 deadline for all initiations
	+ 5/7 welcome town hall for all new initiates

* Social Action
	+ DDUN 3/13-14
	+ DDNC 3/24-28 366 members from the SWR
	+ all Social Action activities must be submitted for approval

* Announcements
	+ 3/31 last day to send mother's day photos for the SWR recognition
	+ cameras on during the leadership calls
	+ thanks for participating in SWR Sisterhood Week and supporting the RD's vision
	+ submit all info who participated in the entrepreneur activity
	+ 4/1 monthly prayer call
	+ Delta Pearls info for the next cohort is out
	+ look out for the info for DREF scholarships and other offerings
	+ support the organizations which we are partnering with
* KAAC:
	+ We are now connected with George Slaughter of the Katy Times who is more than happy to get information out via the paper regarding our local events. He needs about two weeks’ notice but is also willing to post information after the event if we share pictures and a write up.
	+ As we are updating our website, if you have not submitted a headshot to the Tech Team, please do so
* National Convention:
	+ Delegate registration: Tuesday, 4/11/23 @ 12n (11a CST) ends Tuesday, 4/18/23 at 11:59p (10:59p CST) or until at capacity
	+ General In-Person Registration: mid to late April ends Tuesday, 5/16/23 at 11:59p (10:59p CST) or until at capacity
	+ Spring 2023 Initiates Registration: Monday, May 8, 2023 at 12p (11a CST) and ends Tuesday, May 16, 2023 at 11:59p (10:59p CST)
	+ Virtual Registration: Tuesday, May 23, 2023 and ends Tuesday, June 6, 2023 at 11:59p (10:59pm CST) or until at capacity
	+ Make sure to read all the information regarding registration as it looks like you won’t be able to go back and make changes later.
* Please check out the announcements from the other D9 organizations as well as the additional organizations we get invites from and support their efforts when you can.
* I received the information on Delta Days at Houston City Hall. It is scheduled for 6/6/23 8a-2:20p and our Social Action Team will let us know our additional responsibilities.

Δ **Financial Secretary Yolanda Wilkins, Financial Secretary**

* The Financial Secretary’s report for the month of March was presented.
* Total receipts for the month of March 2023 totaled $6739.15.
* The Financial Secretary’s Report was approved and filed for audit. It will be saved and made available to the General Body on the website.

Δ **Treasurer Nannette Ray, Treasurer**

* Beginning balance as of first day of month - **$32,591.88**
* Monthly Receivables Total - **$6,739.15**-
* Monthly Disbursements Total - **$2,457.28**
* Ending Bank Balance as of last day of month -**$36,873.75**
* The Treasurer’s Report was approved and filed for audit. It will be saved and made available to the General Body on the website.
* It was noted an overage for the renewal post office box, she recommended to avoid an audit exception, the overage should come from the contingency fund.

**Δ  Budget and Finance Nannette Ray, Treasurer/Chair**

* National headquarters is changing the fiscal year from a June to July fiscal year to January to December. As a result, there will be a short year for 2023. The budget is going to be a carryover from this fiscal year for the remainder of the year. There will still be a budget reallocation in September. In October the chapter will be voting for the budget the full January to December of 2024 budget year. If you are a committee chair you will still have an opportunity if you think you need additional dollars up until December of 2023 to submit for the September reallocation.
* Budget Changes:
	+ Increase the pay PayPal fee reimbursement for the next fiscal year.
	+ Have paid for National convention to include the flight and any change fees.
	+ Next fiscal year we will budget for January to December storage facility fees just in case there’s a fee increase.
	+ An additional $618 was requested from educational development.

**Standing Committees**

**Δ Membership Services Aundrea Walton Richard, Vice President**

* Chapter anniversary is June 14, 2023. Planning a Wednesday night dinner.
* Membership services will plan a chapter activity while at the National Convention. More information to follow.
* Planning an August retreat – more information to follow.

**Δ  Social Action Rosemary Anthony, Chair**

* Soror Kate O’Neill reported.
* AttendKaty ISD School Board Meetings 6301 S. Stadium Lane Katy, TX 77494 @ 5:00 pm. Attire: Red Delta Business
* 500 Postcard distributed for Katy ISD school board election details; postage donated by members
* Hosted Katy ISD School Board Candidates’ Forum on **Saturday, March 25, 2023, 1PM-3PM**
	+ Location Powerhouse Church
	+ Facilitator - Rosemary Anthony
	+ 6 candidates attended (2 had previous commitments)
	+ 44 guests, pastor and 18 Sorors attended
	+ Q&A from audience - 36 questions were submitted (similar questions were eliminated to prevent repetition) notecards to capture questions from the audience, review and share best questions with candidates
	+ President Malloy gave the opening and closing remarks
	+ Voter Registration was available
	+ Reflections
		- Provide an electronic sign-in sheet to create a KAAC database
		- Always be prepared to register voters
		- Provide QR code with candidates’ summary & social details along with event survey during registration.
* The format, Moderator, and Location were perfect.
* How can we expand reach to increase turn out? Social media, flyers, newspaper, D9 collaboration
* Create a template to make candidate engagement a regular SAC event
* Consider Powerhouse for future KAAC events.
* Next Steps:  Thank you email to candidates
* Attend City of Katy City Council Meeting 901 Avenue C Katy, TX 77493 May 6, 2023 at 6:30 pm Attire:  Red Delta Business.
* Next meeting: April 25th at 6:30 PM via the chapter two zoom

**Δ Delta Academy Cimberli Darrough, Chair**

* February the committee meeting was virtual for the Delta Academy participants.
* The committee is continuing our young women’s empowerment series and our focus was mental health and self-care. Dr. Sarah Christian Wyman from the Houston Alumnae Chapter talked about self-awareness and empowerment. Soror Corliss Mims spoke to the young ladies about the importance of social action and civic engagement.
* In March, the focus was STEM. The ladies participated in chemistry of cooking in which the young ladies made ice cream using liquid nitrogen. The local fire department talked about fire safety.
* Additional Events:
	+ April - Financial Literacy (Virtual Activity) -
	+ May – End of the year awards and celebration
	+ September – NEW Delta Academy. Have slots for 25 young ladies.

**Δ Economic Development Committee Chaka Matthews, Chair**

* March dinner meeting held at the Federal American Grill.
* Discussed the Entrepreneurship workshop at The Woodlands Park Community center was a great success.
* Legacy and Estate Planning May 20th at the Powerhouse Christian Church.
* Reminded Chapter members to submit receipts for Crimson and Cream Goes Black for Green. The focus is on supporting black businesses within our community whether online or brick and mortar. More information in the Weeklies on how to submit receipts.
* Next meeting will be April 27, 2023, at 6:00 pm.

Motion: The Economic Development Committee will provide the chapter president and the tech chair a listing of Black Women’s businesses’ monthly for approval to be uploaded to our website and our private social media under the members only portal of our Facebook page.

VOTE: YES: 61 NO: 0 MOTION PASS

**Δ Fundraising Committee**

* Soror Stacey Kane provided the committee report.
* The last event actually sold 98 tickets at a ticket cost of $40 each. Revenue received was $3920 and received a sponsorship of $1000 for a total of $4920. Scholarships were received $2484 and PPD programming received $828.

Motion: For the acceptance of the fundraiser committee’s recommendation to make a $500 donation to The Hanger’s Eyes on Me nonprofit organization for the use of the facility

VOTE: YES: 65 NO: 0 MOTION PASS

* Encouraged members to support the Zydeco with the Red Line Dancing event on April 29th 7:00 PM to 10:10 PM.

**Δ International Awareness & Involvement Karla Hamblin-Selman, Chair**

* Committee met April 4, 2023, 6:30pm.
* Discussed the success of International Women’s Day on March 8th and celebrating the great achievements of women and the need for gender equity.
* KAAC made a $150 donation to UNICEF which is one the Sorority strategic partners.
* Passport activity was to promote and increase Soror participation in IAI activities.

Send inquiries to IAIKatydeltas@gmail.com to be entered into a drawing for a prize, but must be present to win.

* Next meeting May 2, 2023, at 6:30pm via Zoom

**Δ Physical & Mental Health Monique Short, Chair**

* Heart Health Month Event Evaluation – CPR Course
	+ 2 physicians talked about the importance of CPR.
	+ 11 participations completed the survey/100% would recommend the event to others
	+ 100% rate their experience as excellent
	+ 27 people signed in
* April Blood Drive – April 1, 2023
	+ 14 donors
	+ 6 donors referred
	+ 16 units of blood donated
* Breast Cancer walk – April 29, 2023
	+ Committee voted to create fundraiser page with a goal of $2,020 (year chapter was founded) for the walk.

**Δ Policies & Procedures April Inman, Chair**

* Proposed Amendment:

Section 3: Chapter Business Meetings

A. Will be held on the Second (2nd) Saturday for the months of September through May. B. Meetings begin promptly at 10am

VOTE: YES: 34 NO: 31 MOTION FAILS

* Proposed Amendment:

C. Frequency The chapter votes annually to proceed or not proceed with membership Intake

VOTE: YES: 53 NO: 9 MOTION PASS

* Proposed Amendments - THREE:

Add: 7. Serves as Leader of the Minerva Circle

\*Re-number 8. Performs other duties as noted in the Chapter Management Handbook and as directed by Grand Chapter.

VOTE: YES: 34 NO: 15 MOTION FAILS

* Proposed Amendment: Recommended Change

1. Transportation

a. Personal Vehicle Mileage / Gas

 i. Reimburse IRS standard mileage rate for business travel

b. Rental Car

i. Reimburse for mid-sized car reserved in advance of the conference/convention

c. Air Travel / Bus Travel / Rail Travel

i. Reimburse for fully refundable economy/coach ticket purchased 60 days in advance of the conference /convention

d. Parking / Ground Transportation

i. Reimburse for self-parking, car service (ex taxi, Lyft, Uber )- reference chapter per diem.

5. Meals

a. Reference daily chapter per diem.

6. Per Diem

a. Reference chapter budget

* Proposed Amendment:

Recommended Change

1. Transportation

a. Personal Vehicle Mileage / Gas

ii. Reimburse IRS standard mileage rate for business travel b. Rental Car

iii. Reimburse for mid-sized car reserved in advance of the conference/convention

c. Air Travel / Bus Travel / Rail Travel

iv. Reimburse for fully refundable economy/coach ticket purchased 60 days in advance of the conference /convention

d. Parking / Ground Transportation

v. Reimburse for self-parking, car service (ex taxi, Lyft, Uber )- reference chapter per diem.

5. Meals

a. Reference daily chapter per diem

6. Per Diem

a. Reference chapter budget

* Proposed Amendment:

Recommended Change

1. Transportation

a. Personal Vehicle Mileage / Gas

vi. Reimburse IRS standard mileage rate for business travel

b. Rental Car vii. Reimburse for mid-sized car reserved in advance of the conference/convention

c. Air Travel / Bus Travel / Rail Travel

viii. Reimburse for fully refundable economy/coach ticket purchased 60 days in advance of the conference /convention

d. Parking / Ground Transportation

ix. Reimburse for self-parking, car service (ex-taxi, Lyft, Uber ) - reference chapter per diem.

5. Meals

a. Reference daily chapter per diem

6. Per Diem

a. Reference chapter budget

 VOTE: YES: 62 NO: 0 MOTION PASS

**Special Committees**

**Δ National Pan Hellenic Council LaToya Ricketts, Chair**

* Tracey Perkins reporting on NPHC which met on April 10, 2023.
* The “Power of Networking” conference will be held August the 2nd through the 5th 2023. Registration is $1000, but currently have a special for $499. More information will be in the Weeklies.
* The Urban Enrichment Institute did a presentation about their program which is a mentorship program for black and brown boys in 5th ward held on Monday April the 24th**.**
* A visitor from the Boy Scouts to discuss the Leadership Conference June 26 – 30, 2023 in Bastrop, Texas. Registration fee is $275.
* Greek Picnic information will be in the Weeklies.
	+ Those interested in decorating the KAAC Glam tent please contact Soror Ricketts for more information on how to volunteer.
* Foundation Scholarships deadline May 1, 2023.

**Δ Elections Committee Patricia Greenwood, Chair**

* The committee met on April the 7th 2023 at 6:00 PM virtually to develop and execute a chapter of election and report the results of the election.
* The Second Vice President elected Francina Hollingsworth.

**Δ Unfinished Business – No Report**

**Δ New Business – No Report**

**Δ Announcements**

* President Malloy reminded members to check their emails for information concerning National Convention registration.
	+ National Convention scarves must be submitted as a chapter at $35/set – deadline will be May 21, 2023.
	+ The Delta Indy Shop opened to help support the host chapter.

**Δ Adjournment**

* Motion: Soror April Inman moved to adjourn the April 16 Chapter Business Meeting. It was seconded by Soror Karla Hamblin-Selman

VOTE: YES 40 NO: 0 MOTION PASSES

Meeting was adjourned at 5:18pm.