**Δ Call to Order Traci Malloy, President**

* Monday, October 9, 2023, Executive Board meeting was called to order by President Malloy at 6:34pm

Δ **Opening Meditation Teri Simmons, Chaplain**

**Δ Adoption of Agenda**

* President Malloy called for an adoption of the agenda with corrections by unanimous consent.
* The agenda was adopted by unanimous consent with proposed additions.

**Δ Minutes Angelia Elgin, Recording Secretary**

* Minutes for September 11th, 2023, executive board meeting were posted in the members only section of the chapter’s website for advanced review.
* There were no corrections or additions, or questions about the minutes.

Δ **Correspondence Corlice Mims, Corresponding Secretary**

* 2023-2024 corporate report
* Thank you note from Soror Rashida Weaver
* Amegy bank statement
* Intuit QuickBooks statement
* Dues from three Sorors and a
* Refund from North Harris County alumni for the Phi Beta Sigma hospitality suite during their convention.

**Report of Officers**

**Δ  President Traci Malloy, President**

KAAC Compliance

* Working to clear up an issue regarding Financial Compliance in the Red Zone

MOUs

* The MOU with Suburban Houston Fort Bend Alumnae Chapter has been signed by the Presidents and will be submitted to Scholarship and Standards this week.
* Meeting with Soror Nicole Taylor of Scholarship and Standards to discuss correcting the service area on our Charter
* The MOU with Prairie View Alumnae Chapter will be worked on this month to submitted

DIDs

* The Chapter has requested Protocol and Traditions DID on 11/18/23 at 9a and are waiting for a response

ERT

* Situational Awareness is being stressed for us in all meeting situations

Membership Intake

* Please read the MI materials if you are writing any recommendations, please take time to read ALL the materials to help your candidate make sure everything is complete and in order!

Announcements

* Next Executive Board Meeting 11/6/23.
* Next Chapter Meeting 11/12/23 3p virtual

From the Region:

* Please try to attend the Regional Sunday’s BEST-
* 9/29/23 Wear purple for National Hazing Prevention Day
* No announcement on when or where Regional Conference will be held

**Δ  Financial Secretary Yolanda Wilkins, Financial Secretary**

* The Financial Secretary’s report for the months of June, July and August were presented.
	+ Total receipts for the month of September 2023 Totaled $412.50
* The Financial Secretary’s Report was approved and filed for audit. It will be saved and made available to the General Body on the website.

**Δ  Treasurer Nannette Ray, Treasurer**

* Total Receivables Total - $13,795.93
* September Monthly Disbursements Total - $20, 553
* Beginning balance September - $33,428.77
* total receipts for the fiscal year

**Standing Committees**

**Δ  Budget and Finance Nannette Ray, Treasurer**

* The Budget and Finance committee presented the reallocation for the short fiscal year at our last meeting. The chapter will be voting on the short fiscal year reallocation in the October meeting.
* The committee will also present the chapter budget for 2024. The purpose of presenting that information would be to give Chapter Members 30 days to review the budget. We will be voting on the 2024 budget in November meeting.
* Based upon the number of financial Sorors red zone total income the committee estimated for 2024 is based on 131 members is $89,090.
* Related to chapter expenses the committee reviewed prior years in terms of how much we spend on those different categories, and we included those numbers into the estimate for 2024.

**Δ  Membership Services Aundrea Walton Richard, Vice President**

* In the Red Zone there are 141 members
* Save the date for our Holiday Event on Thursday December 7th. More to follow.

**Δ  Program Planning and Development Francine Hollingsworth, Chair**

* The committee discussed having reports due the Saturday before executive board. Committee chairs are asked after committee meetings to prepare their report three days after the committee meeting and submit it before the Saturday of executive board, so the tech committee has time to put everything together. If you do not have a report submitted, the committee will not be reporting during executive board.
* The committee encouraged chapter members to be involved and join a committee.
* Soror Hollingsworth encouraged chairs of committees to be prepared during the report on budgeting in the event chapter members have specific questions that pertain to their committee budget allocations.

**Δ  Arts and Letters Tiffany Williams, Chair**

* The committee reported on their “Banned Book Club” meeting just for the chapter members was September 23rd. There was great discussion, and the committee is going to expand to the community. The next “Banned Book Club” is in December. There is no cost for venue.
* The Red-Carpet Event: The Color Purple at Cinemark 19 in Katy advanced screening. The Color Purple releases on December 25th, but the advanced screening is a couple of weeks before. Need approval to buy out the theater which is 97 seats. Seed money for $1335 for to get the theater, some decor and red-carpet rollout. Total request is $1600 for that event which is an estimate. In turn, the committee would like to turn around and sell those sell tickets to friends and family at $~~14.00~~ 20.00/ticket. This would recoup all of seed money.

Vote: Yes-21 No- 0 Motion Carried

* The committee is sponsoring “Spoken Word Showcase” November 9th at Park Place at Broadway. There is no charge for the venue.

**Δ  Economic Development Chaka Matthew, Chair**

* Soror Matthew showed the results of the survey which had 8 respondents
* Project Mgmt, Accounting, and Strategic Planning skills were the majority of the skills available within the committee.
* We do have some gaps in the technology and social media space
* Soror Matthew will post the results
* Soror Matthew suggested to share the skills assessment questionnaire with Membership

Services to use as a tool during next year’s chapter retreat

Pop Up Shop update: Soror Simmons

* The objective is to promote small businesses within our service area

Date: Saturday, Nov 18th \* @ 10:00am - 1:00pm EDC desires to partner with the

Fundraising Committee where we will have a built-in audience for our invited vendors

Location: Life Changer Church

* EDC first Pop Up was following the Sept Chapter meeting where Sorors Matthew and

Williams showcased their holiday craft and real estate businesses respectively

\*Registration fee: Vendors charged $50 ; tables will be provided for the first 10 vendors to sign up. If vendors under 18 yrs old, will have a discount or entry fee of $25. If there are several young entrepreneurs, we could put in special section and highlight them

\*Fellowship hall will hold appx 15 vendor set ups depending on how arranged

* We discussed we need a “draw” to bring people to the Pop up.
* ACTION: A subcommittee with Sorors Simmons and D’Aguilar will investigate

options such as special guest speaker (to ask Soror Vincent for referrals), Santa Claus, fun/games, etc. If we have a speaker, we would do that in the opening to allow vendors the opportunity to participate — Report back in 7 days with a plan.

* Venue has a stage; chairs could be positioned in the middle with vendors set up around the room.
* Soror Vincent mentioned SCORE (Senior Core of Retired Executives) which mentors and supports small business leaders. Is there an opportunity for SCORE with Pop Up or later in the Spring/April programs?
* Social media promotion will need to be bigger than just FB. We have InstaGram page, will use that, Eventbrite and other media sources, inclusive of the participating vendors \*EDC’s secondary option is to host independently

Δ Award criteria: No update

Δ D-Free National Billion Dollar initiative: Sorors Simington and Sneed

* Subcommittee investigated how to do program anonymously if participants desire
* How to promote, get participants (target prior dFree participants, chapter sorors, and

challenge everyone to bring someone into the challenge with them)

* Program can be done anonymously and total how much the KAAC team was able to

achieve, document it and present prior to Regionals.

* Propose having a period of studying the program (Delta website has several resource

materials), promoting it, conducting orientation with users, and then begin. Suggest orientation before year end and begin program in January through April 2024 (before regional conference)

* Opportunities to address: Providing assurance to participants of confidentiality so they enter financial information and debt targets, keeping people motivated throughout the challenge
* Recommendation 1: KAAC EDC host Pop-Up Shops to promote small black-owned businesses in Katy service area. Registration would require a fee which would be a fundraiser opportunity. Also, opportunity to highlight any young entrepreneurs in the area. EDC aims to host the Pop-Up Shops partnerships with other committee activities i.e. Fundraising, PMH, Social Action

**Motion**:Allow KAAC EDC to host Pop-Up Shops to showcase small black-owned businesses in the KAAC service area this program year.

**Vote: Yes- 19 No- 0 Motion carries**

* Recommendation 2: KAAC EDC plans to initiate the Debt Free (D-Free) program this program year in accordance with Grand Chapter guidelines. EDC would participate in the National Billion Dollar initiative and target prior participants as well as target chapter and
* community participants. Orientation would begin prior to year-end and the program would start in January 2024.

**Motion**: Conduct a national initiative for Economic Development under the D-Free

program, titled the “Billion Dollar Challenge” aimed at promoting financial literacy and economic empowerment in communities nationwide this program year.

Vote: Yes-20 No- 0 Motion carries

**Δ  Fundraising Stasha Tate, Co-Chair**

* The committee is proposing a line dancing fundraiser November 18th 7:00 PM to 11:00 PM at “The Signature Sports Bar” located in Richmond TX. Ticket cost $25. We are requesting a budget of $800 to over DJ, line dancing instructor. President Malloy has already sent a request to Suburban Houston because it is in their service area.

Motion: move for the acceptance to host a fundraising event on November 18th from 7:00 PM to 11:00 PM at The Signature Bar and Grill in Richmond TX at a cost of $25 per ticket

Call for the question - in favor of closing the discussion: YES:18 NO: 0

YES: 18. No: 1 Motion carries

Δ  Policies & Procedures April Inman, Chair

**Δ  Social Action Rosemary Anthony, Chair**

* The committee thanked Sorors who are continuing to support voter registration. Encourage voters to continue speaking against voter suppression.
* The committee suggested spreading the word and cheer on ladies who are leading in Delta Sigma Theta. Please remember social action initiatives are woven throughout our sorority.
* The committee has several dates
	+ Last day to register to vote is October 10 the
	+ early voting for this season begins October 20 and ends November 3rd
	+ last day to apply for a mail in vote is October 27
	+ Katy ISD school board meeting is scheduled for October 30th ~~I~~
* The committee encouraged members to know your ballot and know early voting begins October 20 and it's November 3rd and Election Day is November 7.

**Δ  Joint Founders Day LaToya Ricketts, Chair**

* Houston area planning for Joint Founder's Day is Saturday February 3, 2024.
* For the rededication ceremony the attire is white with violets
* The speaker is honorary member, Collette V. Smith She is a pioneer of the movement. Soror Smith coached at the cornerback and safety position for the New York Jets making her the first black woman to coach in the NFL.
* For the 2024 Joint Founder’s Day attire is White for Sorors.
* This is an open ticket event. Ticket prices are forthcoming.
* Soror Ricketts wants to encourage chapter members to continue to sign up for subcommittees, so that Kay is well represented. She stated it's not too late to join subcommittees or volunteer your beautiful voices to the choir. Information for a choir rehearsal will come out in the Weeklies. Additional committees needing help include public relations.
* The next program subcommittee meeting will be Tuesday October 10th at 6:30 PM by Zoom.
* The full joint founders day meeting for all subcommittees will be Tuesday October 17th at 6:30 via zoom link that is forthcoming.

**Δ  National Pan Hellenic Council LaToya Ricketts, Chair**

* Soror Ricketts wanted to thank Sorors that participated in the walk for Sickle Cell.
* The next upcoming event is October 21st at the Rock House Ave. Come with a wrapped toy and enjoy the social the happy social hour.
* The next event after is our Thanksgiving giveaway which tentatively set for November 7th. Details are forthcoming.
* Next event will be December 2nd at 10:30 am at the Blue Triangle. We will be giving away the toys to the kids in the community giveaway Santa’s Wonderland which is another event with toy giveaway will be December 9th at the 3569 Lydia St, Houston, TX 77021. Volunteers are needed at both events. Come in your Delta paraphernalia and represent.
* Next Pan Hellenic meeting and social - December 11 and is open to all members of sorority and fraternity. This meeting will be hosted by Alpha Kappa Alpha sorority and Omega Psi Phi. This will also be our service project where we will be collecting blankets, scarves and gloves to be given to the senior citizens home.
* A special event the Houston Opera is hosting a night for the Divine 9 in support of all that we do for the community and our very own Nicole Lane will be performing at the Houston opera on Saturday November 9th at 7:30pm. There will be special pricing for this event. For more information, please review the Chapter Weeklies.
* The National Pan Hellenic Convention is October 21st through the 23rd in Chicago, Ill.
* The College Fair hosted by Horus Academy (?) is presenting college trade of scholarship Expo which will be November 10th and 11. Will be presenting scholarships and provide information to high school students. Asking members to come out in your business attire and help volunteer for that event. Also looking for speakers who want to speak about their college experience to the students at Missionary Baptist Church 3015 N MacGregor Way in Houston. This is the same event, two different days, two different areas but for high school students.

Unfinished Business

New Business

**Announcements**

* Celebration for International Girls Day on Zoom Wednesday, October 11th at 7:00. There are three speakers from Katy area and Houston area school districts
* From Soror Inman: an update on the status of the chapter’s policies and procedures - still waiting to get the approval from S&S. Therefore, we will still operate under the approved policies and procedures for 2022-2023 and we will continue to use the 2022-2023 policies and procedures as our governing document.
* President Malloy wanted to remind chapter members chapter meeting has been moved to November 12, 2023, and will be virtual which necessitates a shift in E board meeting which will be the November 6.
* President Malloy wanted to remind chapter members about the announcements regarding Regional Sunday’s B.E.S.T. Encouraged members to attend.
* President Malloy reminded members to wear purple for National Hazing Prevention day.
* Celebrating birthdays: Soror Anita Williams who is celebrating her day today.
* Soror Simmons wanted to extend an invitation to all Sorors to join her Sunday at Life Changing Community Church for their Women’s Day. She will share a flyer.
* Congratulations to the marriage of our own Soror Rosemary Louise Anthony
* Update on Delta Gems: The committees is working to get our risk management training done. The next process is to have our interviews and background checks.
* Soror Elgin shared she received an award from Hewlett-Packard – Zerto for Diversity and Inclusion. She spoke at an event for women in tech.

**Adjournment**

Motion to adjourn Veronica Williams 2nd -April Inman

Vote: yes-19 no-0 motion passes

Meeting adjourned at 8:00pm

Planting deep roots, cultivating Katy Area connections, growing in Sisterhood and Service