**Δ Ritualistic Opening**

**Δ Call to Order** **Traci Malloy, President**

* December 18, 2022, monthly chapter business meeting was called to order by President Malloy at 3:18 pm following the Ritualistic opening and after a quorum was confirmed.

**Δ Adoption of Agenda**

* + President Malloy called for an adoption of the agenda by unanimous consent.
  + The agenda was adopted by unanimous consent.
  + A quorum was present to conduct chapter business.

**Δ Minutes Angelia Elgin, Recording Secretary**

* + Minutes for December 18, 2022, Chapter Business meeting were posted in the members only section of the chapter’s website for advanced review.
  + There were corrections to the date of the general business meeting date, however no other additions, or questions about the minutes.
  + Minutes were approved and filed for audit.

**Δ Correspondence Corlice Mims, Corresponding Secretary**

* + Mail received for November
    - Amegy Bank Statement
    - Transfer dues from 2 Sorors

**Report of Officers**

**Δ  President Traci Malloy, President**

* + From the Regional Director’s call.
    - The Policies and Procedures webinar will be January 26th at 8pm.
    - ERT falls under Programming, Planning & Development.
    - Starting on December 15, 2022, the chapter will be able to select dates for DID trainings. We are seeking everyone’s feedback as to convenient times for DID trainings.
    - The Texas legislative session for 2023 will be from January 10th through May 29th, 2023. At the end of March, we will have Delta Days at the capital. More information to follow.
    - All Social Action activities are to be submitted for approval.
    - Soror Barker is bringing us together through various activities including prayer call-First Prayer Call, Visits throughout the Region (she was in Houston over the weekend)
    - Several trainings are occurring this month, including Fiscal Officer’s training, and MIT Townhall.
    - Soror Barker is concerned that there have been six investigations thus far. She encourages that chapter stay up to date on their policies and procedures.
    - Please update your information in the Members Portal on the National Website. Additionally, if you have not done so, update your information and profile on the chapter website.
    - As we're preparing for our strategic plan which will align with the Sorority’s National Strategic five-year plan. Please submit your name to President Malloy if you are interested in serving on the Chapter’s Strategic Plan ad-hoc Committee.

**Δ  Financial Secretary Yolanda Wilkins, Financial Secretary**

* + The Financial Secretary’s report for the month of November was presented.
  + Total receipts for the month of November 2022 totaled $217.44.
  + The Financial Secretary’s Report was approved and filed for audit. It will be saved and made available to the General Body on the website.

**Δ  Treasurer Nannette Ray, Treasurer**

* The Treasurer’s report which included the profit and loss report, budget to actuals and check distributions for the month of November2022 was presented.
* Total net income for November 2022 -$1095.00
* The Treasurer’s Report was approved and filed for audit. It will be saved and made available to the General Body on the website.

**Standing Committees**

**Δ Membership Services Aundrea Walton Richard, Vice President**

* In the Red Zone, KAAC has 135-chapter members.
* Chapter swag Update:
  + Twin sets: we have three smalls that are on sale for $50 each.
  + Polo shirts: If you ordered polo shirts, they have arrived and will be at the membership services table.
* In November Membership Services hosted a family movie night that was successful. In March we are planning a Sisterhood Retreat at Margaritaville March 17th and 18th (Friday and Saturday). There will be a sign up and more details coming soon.
* November was reclamation month and we had four visiting Soros at chapter meeting.

**Δ  Social Action Rosemary Anthony, Chair**

* Soror Kate O’Neal reported.
* Social Action met November 29th. There were eight members present at the meeting.
* The committee want to thank all the Sorors who “Marched & Sounded the Alarm” in the name of Delta, whether you were a poll watcher, e-mail, mailed out postcards, talked to people and educated people on the importance of voting.
* Upcoming Activities:
  + The State Meeting February 17th through the 19th, in The Woodlands.
  + March 25th -28th. Red and White Day at State Texas Capital.
  + The first or second week of March is United Nations. More information to follow.
* Social Action will create a mechanism in which any activities done for social action; we are asking Sorors to keep a log. A survey will be used to create a database to share with National Headquarters. Also, will create Social Action Toolkit.
* We would also like to remind Sorors to obtain your certifications for Voting Deputy Registrar by December 31st. Need an accurate number of how many Sorors from the chapter are Volunteer Deputy Voting Registrar.
* Clarification: Soror A. Inman Do you turn your materials back in by January 31st because it expires December 31st, 2022, and we can't re-apply until January 1st, 2023.

Clarification: VDR = Voter deputy Registrar will register people to vote.

Clarification: If you get certified in one county, you don't have to take the training.

If you are registered deputy or Deputy Registrar , please let our social action committee know that you are one, so they can keep records of that information. The training is simple and is done virtually. The more people that we have who are registrars, the better off we are when we do these drives out at different places. There is training to be deputized January 17th, 2023, at 6:30, address to follow.

**Δ  Program Planning and Development Francine Hollingsworth, Chair**

* There are three local organizations we want to partner with Hope Impact, Katy Christian Ministries, and The Hanger. These organizations assist with rehabilitation services, make sure the homeless and others in need have basic needs. For example, toiletry items, backpacks, and sleeping bags. They provide social services, a food pantry and they have special days where they have donations, where families come out and give meals.
* The committee and its chairs were looking at ways to partner with the several organizations to host events, but we also want to provide an opportunity for Sorors to participate and serve those organizations on the individual basis. The committee will be providing a sign up**.** Sorors will be able to volunteer according to their interests and schedule availability.
* Motion: Katy Area Alumnae Chapter partner with Hope Impact. Kate Christian Ministry and The Hangar to offer volunteer opportunities for the members of our chapter. (Vote to Amend the Motion: VOTE: YES 32 NO: 0)
  + Discussion:
    - Clarification Soror Regina Alexander: The hanger is the location, but the actual ministry is called “Eyes on Me”.
    - Question Soror April Inman: what is the age group for the young ladies/men? Answer: Ages 12 to 17
    - Question: Will there have to be any kind of background check or risk management training that we must do before volunteering? Answer: No because we're volunteering with those organizations.
  + Amended Motion by Soror Regina Alexander, Seconded by Soror Chaka Matthew: Katy Area Alumnae chapter participate with Hope Impact and Katy Christian ministries and “Eye on Me” Ministry for Sorors to volunteer for opportunities on an individual basis
  + VOTE: YES: 34 NO: 0 AMENDED MOTION CARRIES
* Soror Hollingsworth will be reaching out to the organizations to find out what their needs are and will create a Sign-up Genius with time slots and what they would like for us to volunteer for.

**Δ  Economic Development Chaka Matthews, Chair**

* Presented a report based upon November 16th meeting.
* The meeting was to solidify the plans for the generational wealth webinar. That webinar occurred on ~~the~~ November 19th. The presenters were our own Sorors April Iman and Teri Simmons. On November 16th 11am until 1pm the committee had a webinar on “Fortifying your Finances” with our own Sorors April Iman and Teri Simmons. The topic was building and maintaining a budget and credit fundamentals . There were 99 registered participants, 51 attendees, two of the attendees were gifted with $25 electronic gift cards. Emails of thanks for the program. What we found to be most helpful in reaching out to new folks was on social media and our website. The committee learned that the webinar participants thought it was most useful in improving their skills. The participant’s comments from the survey stated that the information was extremely informative, and it was delivered in a manner that they could succeed with understanding their financial literacy. The webinar scored ~~a~~ very high.
* Due Savings challenge Update: gold diggers are in first place. Currently there are 15 Sorors that are on pace to have all their dues by the first of the year, so we want to encourage everyone to participate.

**Δ  Fundraising Stasha Scruggs-Tate, Chair**

* The fundraising committee met on Monday, November 28th to finalize the proposed fundraiser proposal for the chapter.
* The committee is proposing an event called “Bingo for the Culture”. It will take place Saturday, February 25th, 2023, 7:00 PM to 10:00 PM at The Hanger. There will be 4 rounds of bingo with a prize given after each round. The Bingo cards would consist of songs from different genres from the African American community, songs from the 50s, 60s, 70s, 80s and up to 2000.
* If 100 tickets are sold at a cost of $40 each, we will raise $4000. There is a total sponsorship of $1500 and there is food truck participation for a fee of $200. There will be two food trucks. Total expenses are $5700 expenses. The location of the event is at The Hangar which is free of charge. We don't have to have the security because alcohol is not allowed on the premises. Our DJ will be $300. Insurance $200, decorations $150 service supplies $125, beverage $75. That is a total expense of $1050 and potential profit $4650.
* Allocation 75/25 split. Scholarship would receive $3488, PPD program will receive $1163 and starting funds for the committee would be 0.
* If 200 tickets were sold, we will raise $8000. We have sponsorship in the $1500 food trucks; $200 total would be $9700. Total expenses you see change a little decorations and service supplies along with beverages increase for a total expense of $1250. Our potential profit $8450.
* Allocation 70/20/10 split. Scholarship would receive $5915, PPD would receive $1690.00 and startup funds would be $845.
* If the event is sold out, that would be 300 tickets sold at $40 per ticket, which is a total of $12,000. Sponsorship $1500 and food trucks $200, which would be a total of $13,700 raised. There is an increase in decorations at $250, service supplies $275, beverages $225.
* Allocations: and the total would be expenses $1450. Potential profit $12,250 with a 70/20/10 split but also scholarships would receive $8575, PP & D would receive $2450 and startup funds would be $1225.
* Motion: It was moved that the chapter ~~to~~ host “Bingo for the Culture” on Saturday February 25th from 7:00 PM to 10:00 PM at The Hangar at a cost of $40 per ticket.

Question – Soror Charlene Vincent: The prizes are listed for $200. Is that just for door prizes or we giving $200 to the winners?

Answer: We are hoping to get several things donated and we've already got a couple of things donated. The committee has requested gift baskets. The majority have been donated. So how many? ~~Or so~~ three would be baskets and the other donation of cash $100?

Question: Soror Regina Alexander: Is there any consideration to bless the ministry by way of donations?

Answer: The committee will bring back in January what we hope to donate to the ministry.

Question: Soror Donna Robinson, you stated when some of the prize winners will win baskets and you're hoping to have those donated, what happens when they're not donated. Answer: We'll present them in January we are confident we will get the donations. We have $1800 that we've already raised to go towards the event.

VOTE: YES: 42 NO: 0 MOTION CARRIES

**Δ  International Awareness & Involvement Karla Hamblin-Selman, Chair**

* The committee met on December 6th at 6:30 and discussed the following items:
  + A recap of our first event of the year World AIDS Day Community Forum. It was held at the Hamburg Unity Center in Brookshire, TX. The event was beyond successful. I want to thank the committee, and all the Sorors who showed up to support. There were 41 registered participants, of which 38 signed in. We spent $192.71 of $250. So, we came under budget. There was one “in kind” donation. There were two community partners in attendance. Avenue 360 Health and Wellness, who sponsored HIV and AIDS screenings and Access Help, who supplied education and awareness resources. There were 15 participants were able to be screened for HIV AIDS. The guest speaker was Lauren Hamilton from Christ Clinic. The attendees were really engaged.
  + In February there will be a “Feed the Hunger” event. There will be more information to next month. and we're also working on planning.
  + International Awareness and Involvement meetings are the first Tuesday of every month at 6:30pm. The link is always available in the weeklies chapter communication, or email at iaikatydeltas@gmail.com!
  + The International Awareness and Involvement Committee Passport activity: The passport has been approved. We would prefer that you save the passport digitally, but there are also “paper” passports. At an event, make sure you always register or sign in. We send a badge to the attendees that are Sorors. You can either copy, cut and paste it digitally onto the card that will be emailed, or you can print it and paste it onto the card. If you attend every single event or activity the committee hosts, you'll get a badge. You can turn in your completed passport at the end of the Sorority Year for a gift.

**Δ Policies & Procedures April Inman, Chair**

* It is the goal ~~to~~ of the Policies and Procedures committee to ensure that our chpater is informed and that we understand how our chapter should run. This is the responsibility of all of us and, not just the President and the Executive Committee. Therefore, we have asked that you read certain articles of the policies and procedures each month.
  + What is the percentage of our members make up a quorum for our chapter meetings.
    - Answer: For us to have a quorum, we must have 25% to conduct our chapter business. We have 135 members, 25% is 34 Members that must be present.
* The committee will be calling for amendments to our policies and procedures next month.

**Special Committees**

**Δ  Joint Founders Day**

* Joint Founders’ Day is January 28th 9:00am at “The Collective” formerly known as the Power Center. There is a need for Hostesses. If you're interested, please let Soror Ricketts know.

**Δ  National Pan Hellenic Council-**

* Thanked Sorors for supporting Santa’s Wonderland and Toys for Tots. It was very successful.
* Check the weeklies for NPHC announcements link**.**

**Δ Unfinished Business**

* From the President’s Report. Motion: Soror April Inman. moved that we support Alpha Phi Alpha at the Texas Council meeting in February 2023 by partnering with the other Houston chapters to sponsor the hospitality suite by paying the $250 towards the Catering and for this to come from our contingency fund if available. Second Soror Francina Hollingsworth. Vote: YES 32 NO: 0 Motion Carries
* Physical & Mental Health. Motion: Soror Monique Short: The chapter wear red for the February meeting, and we use American Heart Association virtual backgrounds for committee meetings for the month of February; post every Monday in in February, the American Heart Association social media content about heart disease in recognition of Heart Health Month.

Vote: YES: 42 NO: 0 Motion carries

* National Pan Hellenic Council, Houston Chapter. Motion: Soror LaToya Ricketts/Second**ed** by Soror April Inman - moved that Katy Area Alumnae Chapter donate $20.23 to the Divine 9 Charitable and Educational Foundation for their scholarship fundraiser drive.

Vote: YES: 44 NO: 0 MOTION CARRIES

**Δ** New Business

* Motion – Soror Corlice Mims: Moved that We as a membership make wearing masks in the meetings an option. Second by Soror April Inman .

Question: Should this be extended to all our events, not just our meetings?

Clarification: Last year we only decided on the meetings. We did not put anything about chapter events. We would be aligning with national headquarters.

Vote: YES: 31 NO: 0 MOTION CARRIES

* Soror Nannette Ray discussed changes in modifications to the due payment schedule in 2023:
  + The fiscal year goes from July 1 to June 30th and we're moving from that to a calendar year, January 1through December 30th.
  + Dues from 2022 to 2023 on the national level will be extended out for the rest of 2023, meaning you will not pay national dues in 2023. You will pay six months of local dues in 2023 from January 1st- March 31st.
  + Sorors must become financial for 2022-2023 to pay the six-month period of local dues. And then they'll be prepared during the regular dues drive for 2024 to pay national and local news at that point.
  + For questions, please contact the Finance Team in terms of knowing exactly what they would have to pay to become financial again.

**Δ Announcements**

* Ornaments available at the Membership table.
* President Malloy was recognized for completing the program designed for women of color to further their leadership development journey. It was a six-month program she completed this month.

**Δ Adjournment**

* Motion: Soror Aundrea Walton-Richard moved to adjourn the December 18 Chapter Business Meeting. It was seconded by Soror Chaka Matthew.

Motion to adjourn by unanimous consent

Meeting was adjourned at 4:53pm.